# **Individual Self-Certification**

## Instructions for completion

We are required pursuant to the Mutual Legal Assistance (Tax Matters) Act, 2003 and Orders and Guidance Notes made thereunder (*implementing legislation*), to collect certain information about each account holder's tax arrangements. These requirements implement intergovernmental agreements (*IGAs*) entered into by the British Virgin Islands in relation to the automatic exchange of information for tax matters (*FATCA*). Please complete the sections below as directed and provide any additional information that is requested. Please note that in certain circumstances (including if we do not receive a valid self-certification from you) we may be obliged to share information on your account with the BVI International Tax Authority.

Terms referenced in this Form shall have the same meaning as applicable under the relevant IGA and/or implementing legislation.

If any of the information below about your tax residence or FATCA classification changes in the future, please ensure you advise us of these changes promptly. If you have any questions about how to complete this form, please contact your tax advisor.

Please note that where there are joint account holders each account holder is required to complete a separate self-Certification form.

#### Section 1: Account Holder Identification

Account Holder Name	Date of Birth (dd/mm/yyyy)	Country of Birth	
Permanent Residence Address:			
Number & Street	City/Town		
State/Providence/County	Post Code	Country	
Mailing address (if different from	above):		
Number & Street	City/Town		
State/Providence/County	Post Code	Country	
Section 2: Declaration of U.	S. Citizenship or U.S. Residence fo	or Tax purposes	
Please tick either (a) <b>or</b> (b) <b>or</b> (c) a	nd complete as appropriate.		
	a U.S. citizen and/or resident in the U.S. fo U.S. federal taxpayer identifying number	or tax purposes (green card holder or resident (U.S. TIN) is as follows:	under the
	born in the U.S. (or a U.S. territory) but a lenced by the attached documents.	m no longer a U.S. citizen as I have voluntarily	
(c) 🛛 I confirm that I am	<b>not</b> a U.S. citizen or resident in the U.S. fo	r tax purposes.	

#### Complete section 3 if you have non-U.S. tax residencies.

# Section 3: Declaration of Tax Residency (other than U.S.)

I hereby confirm that I am, for the purposes of that country's tax system, resident in the following countries (indicate the tax reference number type and number applicable in each country).

Country/ countries of tax residency	Tax reference number type	Tax reference number

### **Section 4: Declaration and Undertakings**

I declare that the information provided in this form is, to the best of my knowledge and belief, accurate and complete. I undertake to advise the recipient promptly and provide an updated Self-Certification form within 30 days where any change in circumstances occurs which causes any of the information contained in this form to be inaccurate or incomplete. Where legally obliged to do so, I hereby consent to the recipient sharing this information with the relevant tax information authorities.

Signature

Date: (dd/mm/yy)